

ICDT! Payment & Refund Policy (Updated 6/20/2025)

Enrollment & Initial Payment

- An initial tuition payment or selection of the Tuition Assistance option is required **within 24 hours of enrollment** in any class or program.
- If your payment method is declined, you must contact us with an updated payment method **within 48 hours**. If no payment is received, your spot may be released to the next student on the waitlist.
- When enrolling in **additional classes**, the first payment for the new class is also due within 24 hours, and any future payments will be combined with your existing payment schedule.

Payment Plan Options

We offer several payment options to help accommodate your needs:

1. Pay in Full:

- Full tuition is processed within 24 hours of enrollment.

2. Pay in Half:

- The first half of tuition is due within 24 hours of enrollment.
- The second half is due on **September 1st for Fall Session, February 1st for Spring Session, and April 1st for Summer Session**.
- Monthly Payments will be processed instead of half payments when “Pay in Half” is chosen for enrollments made after September 1st for the Fall Session, February 1st for the Spring Session, and April 1st for the Summer Session.

3. Pay Monthly:

Monthly payments begin in the month you enroll and continue through:

December 1st for the Fall Session; May 1st for the Spring Session; June 1st for the Summer Session.

Your total tuition will be divided evenly across the number of months from your enrollment month through the final month of the session.

To simplify billing, monthly amounts are rounded up to the nearest whole dollar. This may result in a slightly smaller final payment.

Tuition Assistance

At ICDT!, we strive to make our programs accessible to all students, regardless of financial circumstances. If you are in need of support:

- Enroll in the class and choose **"Tuition Assistance"** as your payment option.
- Then visit our website to **complete the Tuition Assistance application**.
- A team member will contact you to discuss your application and next steps.

Cancellation & Refund Policy (Effective on **Aug 1, 2025**)

- **For classes and camps that don't include an on-stage theatre performance:**
 - **Spring and Fall Sessions:**
A **refund (minus a \$25 processing fee)** or **full class credit** will be issued **if the request is made at least 10 ICDT! business days before the Session start date** (Fall Session starts in August, and Spring Session starts in January). Please note that ICDT! is closed during Spring and Winter/Holiday Breaks, and those days do not count as ICDT! business days.
 - **Summer Camps:**
A **refund (minus a \$25 processing fee)** or **full class credit** will be issued **if the request is made at least 10 ICDT! business days before the camp start date**. The refund deadline usually falls on a **Monday two weeks before your camp begins**.
- **Productions, Showcases, and Other On-Stage Activities:**
For programs that include an "on-stage" performance at a theatre, such as productions or showcases, a **refund (minus a \$50 processing fee)** will be issued **if the request is made at least 10 ICDT! business days before the session starts, AND the cast list has not yet been released**. Once the cast list is out, **only class credit will be available - no refunds**.
- Please note that **refunds will NOT be given due to casting decisions**.

- **Missed or Dropped Classes:**
No refunds, credits, or makeups will be offered for any missed or dropped classes once the session has begun.
- **Cancellations by ICDT!:**
If a class is canceled by ICDT!, all families will be **notified via email**, and a full refund or class credits will be offered.

Extenuating Circumstances:

If you experience a situation that requires cancellation **within the 10-day window** or **after the session has started**, please contact us at **info@ICanDoThatPAC.org**. You may be eligible for a partial class credit based on the nature of your circumstances.

Please note: All payments are processed manually, so they may be charged a few days after the scheduled date.